OVERSEAS WORKERS WELFARE ADMINISTRATION

Regional Welfare Office VI

3rd Floor, Robinsons Place Iloilo, Iloilo City

Annual Procurement Plan for FY 2019

Code	Dragurament	Procurement PMO/ Mode of Schedule for Each Procurement Activity												Source of	Estimated Budget (PhP)			Remarks		
(PAP)	Program/Activity/Project	End-User	Procurement	Pre-Proc	Ads/Post of	Pre-bid Conf	Eligibility		Bid Evaluation		Notice of	Contract	Notice to	Delivery/	Acceptance/	Funds	Total	MOOE	со	(brief description of Program/Project)
,				Conference	IAEB		Check	Bids			Award	Signing	Proceed	Completion	Turnover					,,,,,
A.	TRAVEL																			
a.1	INAVEL																			Ticket(s) in Transportation of OWWA
	Local Travel	Office - Admin/Program	Shopping													GAA		300,000.00		Officials/Employees during seminars/trainings. Travel to satellite offic in Bacolod
В.	TRAINING AND SCHOLARSHIP EXPENSES																			
b.1	Training Expenses	Office - Admin/Program	Shopping													GAA		132,000.00		For staff training/seminar and scholars counseling, values re-orientation training which include trainors fees, venues, and materials in lloilo and Bacolod.
C.	SUPPLIES AND MATERIALS EXPENSES																			
c.1	Office Supplies Expenses	Office - Admin/Program	Shopping		January 2019 and June 2019													606,100.00		Purchase of Common-Use Supplies and Equipment for CY 2019 (APP-CSE)
c.2	Fuel, Oil and Lubricants Expenses	Office - Admin/Program	Shopping						January 2019	and June 2019						GAA		295,480.00		Repatriation of OFWs, Balik Pinas Balik Hanap Buhay Evaluation in Panay and Negros Occidental.
D.	UTILITY EXPENSES																			
d.1	Water Expenses	Office - Admin/Program	Direct Contracing						with Hydro Bie	n Water Station						GAA		100,000.00		Includes drinking water for clients.
d.2	Electricity Expenses	Office - Admin/Program	Direct Contracing		with Robinsons Land Corporation (Mall)											GAA		500,000.00		
E.	COMMUNICATION EXPENSES																			
e.1	Postage and Courier Services	Office - Admin/Program	Direct Contracting		with JRS													100,000.00		Includes satellite office in Bacolod
e.2	Mobile	Office - Admin/Program	Direct Contracting						with G	SLOBE						GAA		120,000.00		OWWA Hotline for Iloilo and Bacolod
e.3	Landline	Office - Admin/Program	Direct Contracting						with GLOB	E and PLDT						GAA		180,000.00		Iloilo and Bacolod
e.4	Internet Subscription Expenses	Office - Admin/Program	Direct Contracting						with G	SLOBE						GAA		130,000.00		Iloilo and Bacolod
F.	CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY EXPENSES																			
f.1	Extraordinary and Miscellaneous Expenses	Office - Admin/Program																115,500.00		
G.	PROFESSIONAL SERVICE		1																	
g.1	Consultancy Services	Office - Admin/Program	Direct Contracting						with DR. FRED I	P. GUILLERGAN	ı							240,000.00		Medical Retainer
H.	MAINTENANCE	/ tallilly rogical																		
h.1	Repairs and Maintenance- Buildings and Other	Admin.	Direct Contracting					with	Robinsons Land	Corporation Cont	tractor					GAA		50,000.00		Office repair and improvement
h.2	Structures Other Machinery and	A -d :	Discot Contraction					with EBSON	SEBVICE CENT	EP and LIPIV CO	OPPOPATION					644		60,000.00		Repair and maintenance of printers and
h.3	Equipment Other Transportation	Admin.	Direct Contracting Direct Contracting	with EPSON SERVICE CENTER and UBIX CORPORATION with TOYOTA and ISUZU											GAA GAA		200,000.00		photo copiers. Maintenance service for motor vehicle	
I.	Equipment TAXES, INSURANCE	Aumin.	Direct Contracting						WILL TOTO	A and 10020						GAA				
	PREMIUMS AND OTHER FEES																			
i.1	Taxes, Duties and Licenses	Office - Admin/Program	Direct Contracting	with BIR												GAA		6,000.00		Vehicle License
i.2	Fidelity Bond Premiums	Office - Admin/Program	Direct Contracting	with Bureau of TREASURY												GAA		35,000.00		
i.3	Insurance Expenses	Office - Admin/Program	Direct Contracting						with	GSIS						GAA	<u> </u>	54,200.00		Vehicle Insurance
J.	RENTALS																			

e.1	Rent/Lease Expenses	Admin.	Direct Contracting					with Robinsons	Land Corporation	on					GAA		2,021,800.00		Rental of Office Building and OSSCO.
e.2	Other Subscription Expenses	Admin.	Direct Contracting					with J. LANZ	ENTERPRISE						GAA		15,500.00		Subscription of Newspaper and Magazines for the OWWA RWO6 Office for one (1) Year.
K.	TRAINING AND SEMINARS																		.,
k.1	PDOS training for OFWs	Program Division	Direct Contracting				s	chedule every Tu	uesday and Thurs	sday					OWWA FUND	90,000.00			
k.2	Language Training and Culture Familiarization for OFWs.	Program Division	Direct Contracting			schedu	ıle every week wit	th Maryluth Supre	esencia (Cantone	se), Nor'alia Ma	yo (Arabic)				OWWA FUND	720,000.00			
k.3	Reintegration Services for OFCs	Program Division	Shopping				de	pends on the OF	'C's availabile sch	nedule					OWWA FUND	2,390,000.00			Capability Training of OFCs
k.4	Parent-Scholar Orientation	Program Division	Shopping												OWWA FUND	55,000.00			
k.5	Summer Youth Camp	Program Division	Shopping												OWWA FUND	110,000.00			
k.6	Enterprise Development & Loan Program - EDT	Program Division	Shopping												OWWA FUND	560,000.00			
k.7	Financial Literacy	Program Division	Shopping												OWWA FUND	200,000.00			
k.8	Reintegration Counseling	Program Division	Shopping												OWWA FUND	100,000.00			
k.9	Livelihood Support for Families of Deceased OFWs (ELAP - Livelihood)	Program Division	Shopping												OWWA FUND	2,400,000.00			
k.10	Info Caravan on Reintegration	Program Division	Shopping												OWWA FUND	210,000.00			
k.11	Fora/Conferencce	Program Division	Shopping												OWWA FUND	247,000.00			
k.12	Market Places Events	Program Division	Shopping												OWWA FUND	200,000.00			
k.13	IT Training for OFWs	Program Division	Direct Contracting	everyday Monday to Friday											OWWA	268,000.00			
	OTHER SERVICES	-	_												FUND				
1.1	Job Orders (Driver, Janitors, Messenger, Security, LCOs, Clerks)	Admin	Direct Contracting												GAA		157,530.00		For 13-Clerks, 1-LCO, 1-Driver, 2- Utility/Messenger. Plus 20% additional fo SSS, Pag-IBIG, PhilHealth Premiums.
1.2	Bank Charges	Admin.	Direct Contracting												GAA		20,000.00		
М	OTHER PROJECTS																		
m.1	National Seafarer's Day	Program Division	Shopping					every c	June 2019						OWWA FUND	37,000.00			
m.2	Migrant Workers Day	Program Division	Shopping					every .	June 2019						OWWA FUND	208,000.00			
m.3	OFW Family Day	Program Division	Shopping					every Dec	cember 2019						OWWA FUND	399,300.00			
m.4	Search for Model OFW of the Year Award	Program Division	Shopping					every Sepr	mtember 2019						OWWA FUND	50,000.00			
m.5	Labor Day Celebration	Program Division	Shopping					every M	lay 1, 2019						OWWA FUND	12,900.00			
m.6	Purchase of Two (2) Unit of Laptop	Program Division	Shopping					March	01, 2019						GAA			100,000.00	For Iloilo and Bacolod Info. Caravan
m.7	1 ' '	Program Division	Shopping					March	01, 2019						GAA			50.000.00	For Cantonese
m.8	Purchase of Three (3) unit of Desktop Computer	Office - Admin/Program	Shopping					March	01, 2019						GAA			150,000.00	2 for Programs , 1 for Accounting
m.9	Purchae of one (1) Printer (Laser/Monochrome)	Program Division	Shopping					March	01, 2019						GAA			20,000.00	
																		_5,000.00	
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TOTAL 14,016,310.00

Rigky P. CORDOVA
Member, BAC

Recommending Approval:

Approved by:

WILFREDA L. MISTERIO
Regional Director